

## UNIVERSITY OF THE PHILIPPINES DILIMAN

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4 October 2011

MEMORANDUM ECA NO. 11-14

TO: Prof. Richard Philip A. Gonzalo Officer-in-Charge, OSSS

> Dr. Gerardo Lanuza Director, Office of Student Housing

Dr. Claro R. Baluis Director, University Health Service

Prof. Salvacion M. Arlante University Librarian

FROM: EXANGELINE C. AMOR, Ph.D.

University Registrar

RE: BRIEFING ON THE INELIGIBILITY MODUL'S

In line with the launching of the new CRS Incligibilty Module for the Second Semester 2011-2012 registration ,we are requesting you to please send your representative or staff to attend the briefing on this module on October 17, 2011 (Monday) at 1:00 pm at the OUR Conference Hall, 3<sup>rd</sup> floor, OUR Building.

Attendance in this briefing is very important as this module will entail tagging of students with deficiencies in your unit.

Please email to us the name of your official representative or staff who will attend this briefing on or before October 12, 2011 (Wednesday) at email address: admission.our@up.edu.ph

Thank you for your usual cooperation.